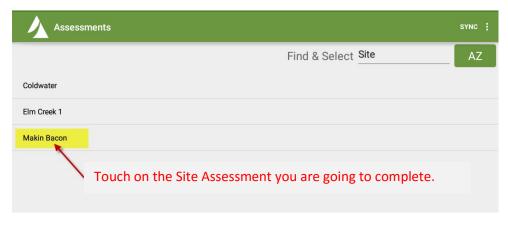
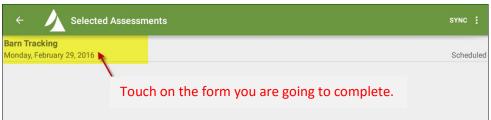


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## **Mobile Application - Entering Results**

Once you have synced your assessments to the mobile device, you can enter in assessment results or view the history of your assessments for a given site (if you selected that option during the syncing process). You can complete assessments or view history while on Wi-Fi or when offline. You have the option of entering the assessment on the device while either holding it horizontally or vertically. \*\*NOTE: When entering assessments vertically, you will have a different menu view. The screen shots below assume you are holding the device horizontally.

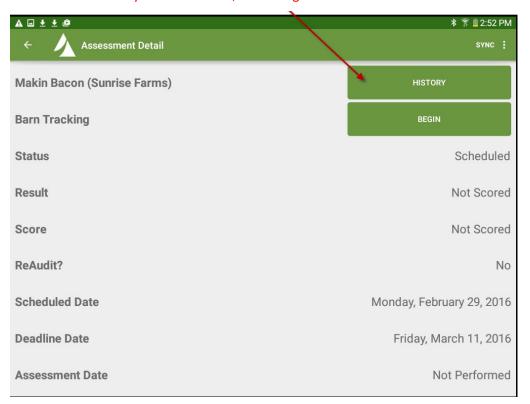




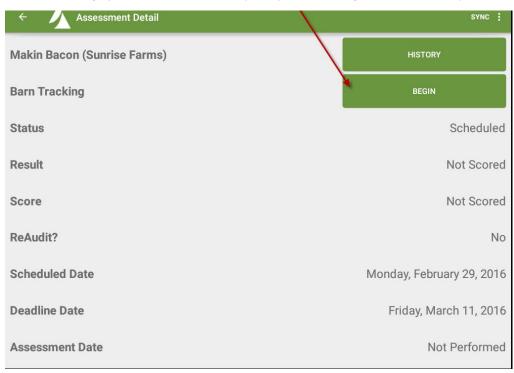
To view site history, touch History

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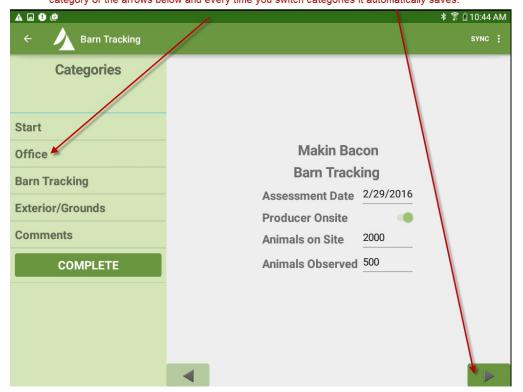
## To start your assessment, touch Begin



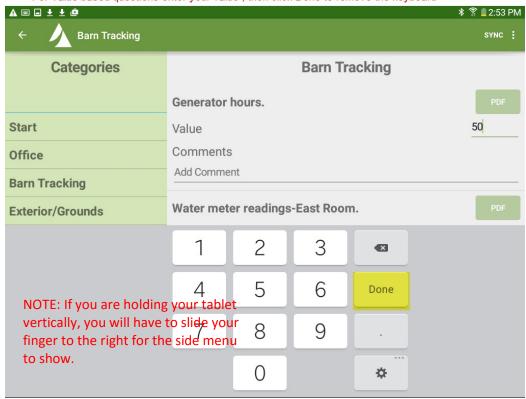
Fill in your information for your assessment. \*\* Note you can switch categories by touching the name of the category or the arrows below. Every time you switch categories, it automatically saves.



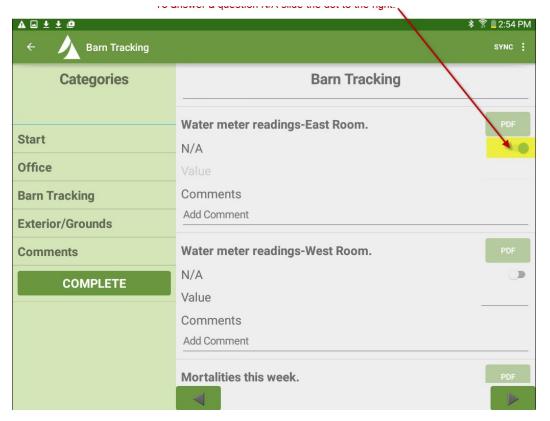
For value based questions, enter your value. Then touch Done to hide the keyboard category or the arrows below and every time you switch categories it automatically saves.



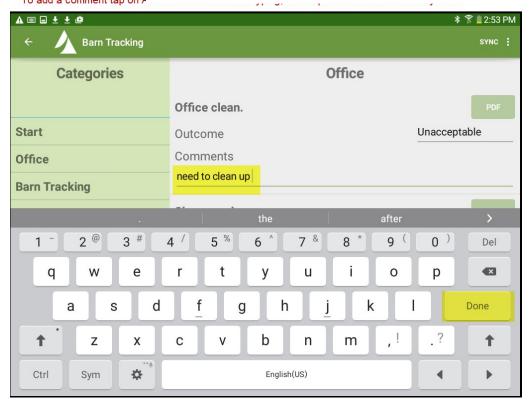
For Value based questions enter your value , then click Done to remove the keyboard



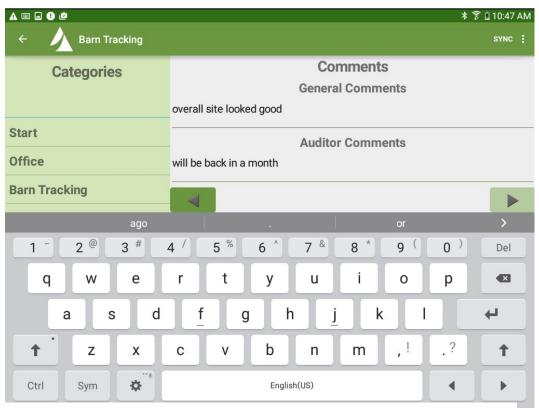
To add a comment, tap within the Comment section and start typing. Then tap on done to hide keyboard



To add a comment tap on A

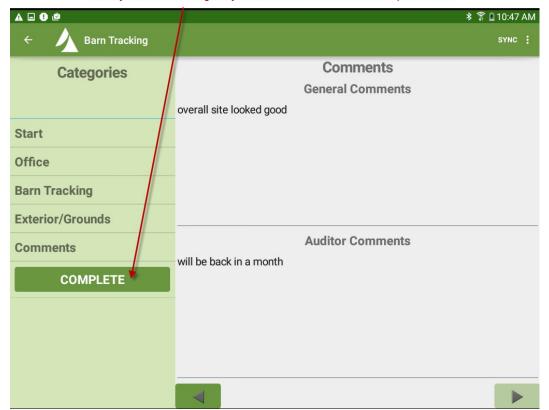


At the end of the assessment you are able to write in more comments.



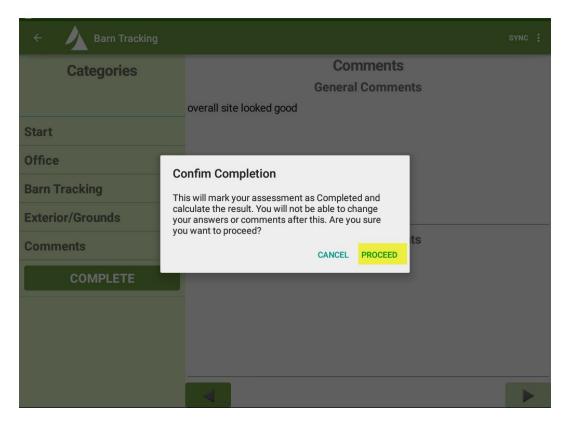
At the end of the assessment, you are able to write in more comments.

When you are done filling out your assessmnet click on the Complete button

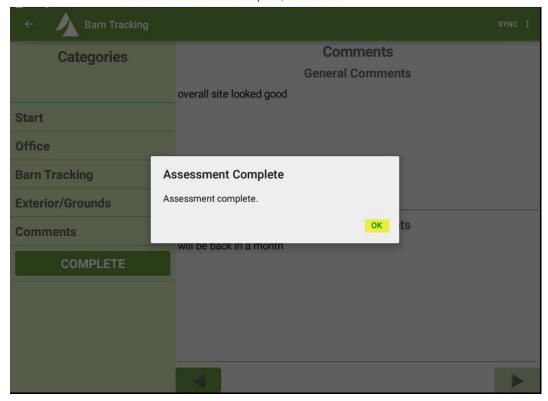


 $$\operatorname{If}^{\times}_{\mathbb{R}}$$  Your assessment is now complete. Touch OK.

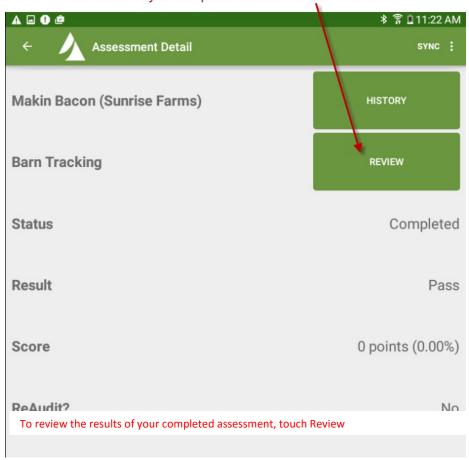
will not be able to make edit's once the assessment is completed on the tablet.

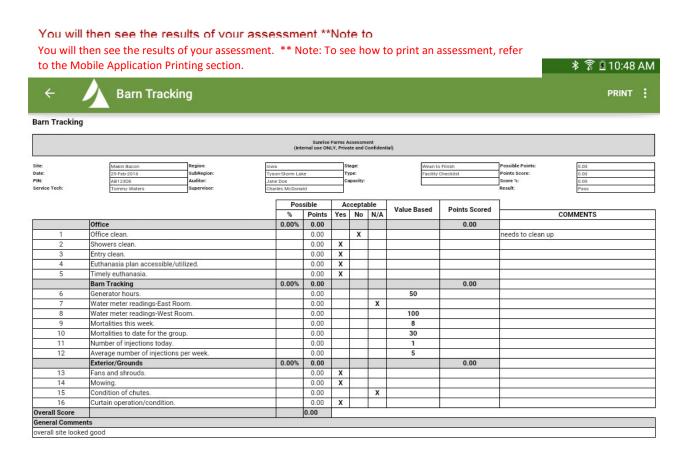


Your assessment is now complete, click on OK.

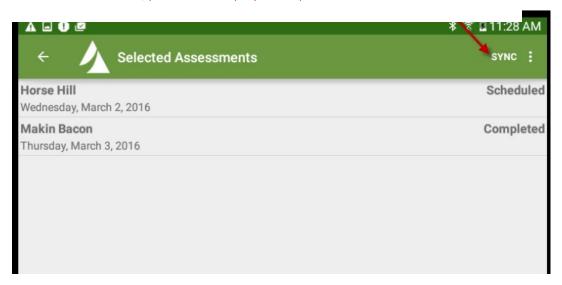


## To review the results of your completed assessmnet click Review

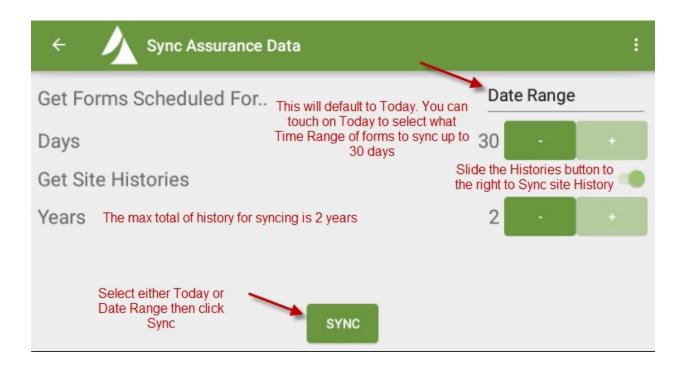




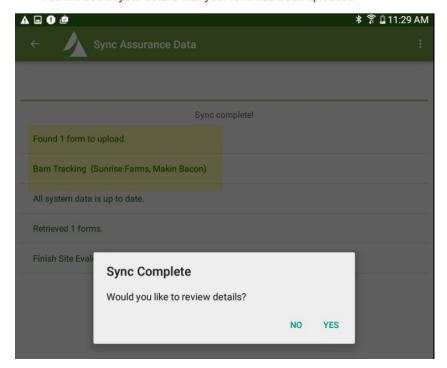
When connected to Wi-Fi, you will want to sync your completed forms



Note: If you are just syncing your completed form from the mobile device, it is not required to change the date range or pull histories.



You will see in your details that your form has been uploaded



You can confirm that it has been uploaded by looking at the web version of MetaFarms. (See Below)

